

Position: # 0001-7184 (requisition # 0802305)
Title: Regional Specialized 4- H Agent; Faculty Rank II, III, or IV
Location: South District, Broward county (Davie), FL

Application Deadline: Review of applications will begin November 15, 2009.

Major Responsibilities: This is a 12-month, permanent status accruing position with the University of Florida, Institute of Food and Agricultural Sciences, (UF/IFAS) and is 100% Extension. The successful candidate will have Extension 4-H Youth Development district and statewide responsibilities that focus on the following areas:

- Provide leadership in the professional development of faculty, including mentoring and training 4-H county faculty.
- Provide statewide leadership in the assigned 4-H program development area of school enrichment and after-school programming with emphasis on generating training programs, teaching county agents, developing written and electronic resources, and creating quality programs, relationships, and events. The area of focus may change periodically.
- Provide statewide leadership for the citizenship and leadership 4-H project area including curriculum development, planning, and implementation (i.e., teaching county agents) through structured learning activities and events, recognition, and evaluation. The project area may change periodically.
- Actively provide support for effective and efficient planning, implementation and reporting of experientially-based 4-H youth development programs (e.g., clubs, camps, school enrichment, etc.) at county, district and state levels in cooperation with faculty, staff, and volunteers.
- Assist in the assessment of state 4-H youth development program needs, setting program direction in cooperation with the state 4-H staff.
- Facilitate the organization and implementation of teams and committees for planning, conducting, and evaluating 4-H educational programs at the district and state levels.
- Serve as a liaison between county faculty, state specialists, Research and Education Center faculty, and other partners and collaborators.
- Offer guidance to county offices, leading to successful district events.
- Market 4-H Youth Development programs and assist with 4-H public relations.
- Identify and secure funding (e.g., gifts, grants, donations) that extends 4-H Youth Development opportunities.

The specific program and project areas of responsibility will be assigned according to the candidate's qualifications, strengths, interests, and needs.

Administrative Relationships: The position has both specific extension district and statewide responsibilities. As such, supervisory oversight will be as follows:

- The agent will be a member of the extension district faculty under the supervision of the District Extension Director and the Associate Dean for 4-H.

- The agent will be a member of the state 4-H staff in program development and project leadership efforts with the state 4-H program leader (Associate Dean for 4-H) and other 4-H State faculty.

Qualifications: The Regional Specialized Agent candidate must hold the following qualifications:

- Master's degree or higher from an accredited University with emphasis on youth programming, with a major that focuses on youth development, human development and family studies, human ecology, education, agricultural education, occupational or adult education, counseling/guidance, curriculum design, and/or educational psychology, or related fields. Degrees in other disciplines will be considered for candidates with 4-H/Youth experience.
- Hold the Agent II, III or IV rank, or be eligible for this rank within University of Florida-IFAS Extension.
- Demonstrated ability to design, promote, implement and evaluate educational programs based on experiential learning principles.
- Experience in youth programming and an understanding of youth development principles that include evidence of strong support for cultural diversity and inclusion in 4-H Youth Development educational programs.
- Candidate should be successful at communicating effectively, both orally and in writing, with individuals, groups, and through mass media.
- Grantsmanship experience.
- The successful candidate must pass a criminal background check.

Salary: Commensurate with qualifications and experience.

Background Information: The University of Florida is the state's Land Grant and Sea Grant institution, with a student population of 47,000, and is a member of the prestigious American Association of Universities. The Florida 4-H Youth Development program supports University of Florida-IFAS Extension outreach efforts to youth ages 5 to 18 in all of Florida's 67 counties and the Seminole Tribe.

Note: There is one Regional Specialized 4-H faculty position available in each of the five Extension Districts (NW, NE, Central, SC and South).

Application instructions:

Please apply online at <https://jobs.ufl.edu> , referencing requisition # 0802305. Although Extension Agent is classified as a Faculty position, a TEAMS application is required.

Please attach your Resume or CV, and, a cover letter that describes how your experience and qualifications have prepared you for this position.

TO COMPLETE YOUR APPLICATION, PLEASE SUBMIT THE FOLLOWING:

You may submit unofficial copies of all transcripts and/or coursework of your professional degrees. You may attach these as an "other" document, or you may submit to our office as directed below. An unofficial copy is acceptable for the application process.

In addition, if you do not have an official transcript on file with IFAS Human Resources, please request an official transcript of your highest degree be issued directly to our office.

If you are a new applicant, or, if you are a previous applicant without at least three reference rating forms on file, please contact references and ask that they complete a reference rating form on your behalf. This form may be downloaded at http://personnel.ifas.ufl.edu/ref_form.pdf.

With the exception of official transcripts, all items submitted by mail must be postmarked no later than the next business day of the position closing date. All documents submitted by fax or email must be received no later than the next business day.

Requested forms and transcripts should be submitted as follows:

Faxed to the IFAS Office of Human Resources, Faculty Recruitment and Hiring, Attention Dana LeCuyer at 352-392-3226

OR

Emailed to dlecuyer@ufl.edu

OR

Mailed to:

Dana LeCuyer
UF IFAS Human Resources
Faculty Recruitment and Hiring
P O Box 110281
Gainesville, FL 32611-0281

Women and minorities are encouraged to apply.