Position # 0002-1931
Requisition # 505690

Commercial Horticulture Extension Agent I, II, or III
University of Florida/IFAS Extension at Brevard County
Cocoa, FL (Southeast Extension District)

Closing Date: 4 Jan 2018

Position summary
University of Florida/IFAS Extension and Brevard County seek to fill a 12-month, permanent status-accruing Commercial Horticulture Extension Agent position. The successful applicant will 1) develop, implement, deliver, evaluate, and report on a comprehensive horticulture educational program to meet the needs of landscape managers, lawn care operators, and retail/wholesale horticulture professionals; 2) coordinate and conduct educational programs directed toward urban residents and horticultural businesses; and 3) work with 4-H Youth Development faculty to deliver programs for members and volunteer leaders in horticultural subjects. The agent will develop and maintain an effective extension advisory committee composed of constituents who represent local target audiences in horticulture. The agent will also assume other responsibilities as assigned by the Brevard County Extension Director and Southeast District Extension Director in support of the total cooperative extension effort in Brevard County.

Specific focus
- Provide educational programs and supervise testing for landscape pesticide applicators.
- Supervise proctoring of Florida Dept. of Agriculture and Consumer Services pesticide licensing exams.
- Teach integrated pest management, including insect, mite, disease and weed management that increases resource use efficiency.
- Develop, conduct, coordinate, and evaluate educational programs for commercial horticulture professionals including managers of golf and sports turf.
- Teach horticultural Best Management Practices leading to behavior change that result in water resource protection.
- Develop community partnerships to amplify extension’s reach in the county.
- Teach water conservation and efficient irrigation practices to achieve behavior change leading to documented water savings.
- Provide a connection to University of Florida resources for local municipalities.
- Assist with the development of the demonstration and teaching garden.
- Deliver small business skills to landscape, nursery, and small farm owners and entrepreneurs.
- Deliver production techniques for small vegetable or fruit producers.
• Establish and maintain an effective advisory committee to assist with program development, implementation, and advocacy.
• Assist with 4-H Youth Development horticultural educational programs.

Qualifications
A bachelor’s degree is required; a master’s degree is preferred. Degrees must be from an accredited university in horticulture or a closely related field with an emphasis on ornamentals and/or turfgrass. A candidate hired with a bachelor’s degree only must make at least 50% progress toward obtaining a master’s degree within 6 years of employment. A broad subject matter background in educational methods, program development, and evaluation is preferred.

Practical work experiences in extension education and horticulture are preferred. Other requirements include excellent communication skills (oral, written and listening), computer and social media competency, ability to organize and motivate people, and good teamwork skills. Experience working in multicultural settings and coursework/training on multicultural topics are desirable. The agent must be willing to live in Brevard County and become part of community life. The agent must be able to relate well to youth, adults, and colleagues, and be sincerely interested in helping people to help themselves through non-formal education. The agent should be a self-starter. Qualities of resourcefulness, creativity and innovativeness are highly desirable. A criminal background check and drug screening will be conducted on the finalist.

Other information
Candidates must be able to obtain and maintain a valid Florida driver’s license and must have a good driving record. Candidates must be able to pass a county-paid physical examination, a criminal background check, and a drug screening. Candidates should anticipate travel in/out of the county with occasional overnight travel, irregular hours and some nights and weekends. This position is located at the Brevard County Extension Office in Cocoa on the Central Florida coast with a county population of 550,000.

Candidates will be reviewed as applications are received, but please be aware that interviews might not be scheduled until 4 to 6 weeks after the position closing date.

Application Instructions
Apply through the online UF application system at http://explore.jobs.ufl.edu/cw/en-us/job/505690, and attach your Resume or CV, as well as a cover letter that describes how your experience and qualifications have prepared you for this position. Application must be submitted by 11:55 p.m. (Eastern) of the posting end date.

TO COMPLETE YOUR APPLICATION, PLEASE SUBMIT THE FOLLOWING:

You must submit unofficial copies of all transcripts and/or coursework of your academic degrees. You may attach these as an "other" document, or you may submit to our office as directed below. An unofficial copy is acceptable for the application process, but before you can
be hired, IFAS Human Resources must have the official transcript for your highest degree on file.

Also, all applicants must have at least three reference rating forms on file. Reference forms must be less than one year old. If you have not already done so, please contact your professional/academic references and ask that they complete a reference rating form on your behalf. The form is located at [http://personnel.ifas.ufl.edu/ref_form.pdf](http://personnel.ifas.ufl.edu/ref_form.pdf).

Please also complete and submit the Previous Employment Form (located at [http://personnel.ifas.ufl.edu/prev_employment.pdf](http://personnel.ifas.ufl.edu/prev_employment.pdf)).

With the exception of official transcripts, all items submitted by mail must be postmarked no later than the next business day after the position closing date. All documents submitted by fax or email must be received no later than the next business day. If your official transcripts will arrive after the closing date, you must also submit unofficial transcripts by the deadline.

Requested reference forms and transcripts should be submitted to:

Ms. Dana LeCuyer  
UF IFAS Human Resources  
Faculty Recruitment and Hiring  
P O Box 110281  
Gainesville, FL 32611-0281  
[deLCuyer@ufl.edu](mailto:deLCuyer@ufl.edu)  
Fax: (352) 392-3226

Final candidate will be required to provide official transcript to the hiring department upon hire. A transcript will not be considered “official” if a designation of “Issued to Student” is visible. Degrees earned from an education institution outside of the United States are required to be evaluated by a professional credentialing service provider approved by National Association of Credential Evaluation Services (NACES), which can be found at [http://www.naces.org/](http://www.naces.org/).

*The University of Florida is an Equal Opportunity Institution dedicated to building a broadly diverse and inclusive faculty and staff. The selection process will be conducted in accord with the provisions of Florida’s ‘Government in the Sunshine’ and Public Records Laws. Persons with disabilities have the right to request and receive reasonable accommodation.*