University of Florida 2012-13 Promotion & Tenure Guidelines
Highlight Changes from 2011-12 Guidelines and Templates

The following areas have been changed from the 2011-12 “Guidelines” and “Templates”

Guidelines and Templates

• Grammatical changes throughout
• All dates changed to reflect new cycle
• Split of “Template” into two versions: “Online” and “Offline” (those units in the Online Promotion and Tenure [OPT] Pilot only will use the “Online” version)

Guidelines

Section I:

• Change wording from “copy” to “notice of availability” to account for use of online resources
• Includes notice regarding use of online OPT process for some units
• Removal of specific references to Regulation for extension faculty since included in general Regulation reference
• Removal of references to differences in permanent status since only Extension faculty now eligible

Section II:

• Removal of references to differences in permanent status since only Extension faculty now eligible

Section III:

• Language clarifications throughout this section; no policy changes.
• At #10, note clarification on college committee memberships
• At #17, note reminder that non-renewal letters must originate from the unit making the nomination for tenure

Section IV:

• Language clarifications throughout this section
• At #6 and #7, note introduction of new Section 11 (Education Portfolio), to include documentation for Lecturer series previously placed in Section 33
• At #8, note additional administrator letters should be placed in Section 33
• At #9, note all evaluation letters must be in English in the original version

Section V-VI:

• Minimal grammatical changes

Section VIII:
Distinction between online and offline filing requirements

Templates

Section Number:

10. Teaching Evaluations chart removed; offline candidates referred to online evaluation system for summary of course evaluations for download and copy into Template. Online template will auto-populate this information from evaluation data

11. Graduate faculty status moved to cover sheet; this section a new section for “Educational Portfolio”

12. Offline candidates referred to GIMS system for data on graduate committee activity. Online will auto-populate this information from GIMS

18. Information on roles to be included for grant process; clarification of information to be included for external and internal grant funding; added tables. Format designed to clarify what is requested.

33. Removal of information on Lecturers from this Section for inclusion in new Section 11