Position #0002-2866
4-H Youth Development Extension Agent I or II
Baker County (Northeast District) Macclenny, FL
Application deadline: 2/02/07 or until filled

This position will be responsible for developing and implementing comprehensive educational programs in the area of 4-H for Baker County. The position functions as a team member with county, district and state Extension professionals. The person will establish and maintain an effective system for program accountability to all relevant groups, organizations and agencies and be expected to target programs to reflect the county's population diversity and unique educational needs.

The position will develop, recruit, train, support, sustain and monitor a functioning 4-H volunteer system and collaborate with appropriate county agencies and organizations to provide proactive educational programming for youth and families. Maintain an effective 4-H Advisory Committee. Provide leadership for managing private financial resources to support 4-H programming. Provide leadership for management of all program components including program policies, enrollments and records, risk management, communications and educational materials. Other responsibilities may be assigned by the County Extension Director or District Extension Director.

A Bachelor's degree is required; a Master's degree is preferred. Faculty must make significant progress toward a master's degree within five (5) years. Degree must be from accredited colleges and universities in youth development, education, community development/sociology, Animal Science, Agricultural and Extension Education or related fields. Coursework and/or experience in livestock production and management are preferred.

The successful candidate must have the ability to design, teach and conduct community-based educational programs, have skills in working cooperatively with youth and adults such as resourcefulness, creativity and enthusiasm and innovativeness, possess good verbal and written communication skills and be able to work effectively as a team member. Works independently with minimal supervision; works effectively as team member. The applicant must use computer technology for communications and program management functions. Willing to work irregular hours and weekend; occasional overnight travel required.

Employment is contingent upon drug screening results required by Baker County. The candidate must possess a Florida driver’s license; travel in/out of the county in personal vehicle, occasional overnight travel, irregular hours and some weekends. Employment is contingent upon the results of a national background check. It is preferred that successful candidate reside in Baker County.