Indian River County Extension has a position available to plan, develop, implement and evaluate educational programs in the area of environmental horticulture. Emphasis will be in Florida Friendly Yard programs that support the design and maintenance of landscapes that are aesthetic and support environmental stewardship. This individual will also be responsible for recruiting and training volunteers, and managing the Master Gardner Program. The successful candidate will create an annual plan of work (POW) and a report of accomplishment (ROA), make recommendations regarding changes or modifications to existing programs, and establish and maintain rapport with local media in order to arrange for appropriate news releases in the program area. The person in this position will work with a Program Advisory Committee and produce a newsletter. The successful candidate will, from time to time, assume other responsibilities that benefit the total county extension program as assigned by the County Extension Director and the South District Extension Director. Programming activities will include but not be limited to producing creative works (e.g., presentations, posters, and website development), writing people-friendly publications, and delivering information in workshops.

This position requires a Bachelor’s Degree (Master’s preferred) in a plant science related field. Other requirements include excellent communication skills and computer competencies, ability to organize and motivate people, and good teamwork skills. Experience working in multicultural settings and coursework/training on multicultural topics are desirable. Employment is contingent upon a background check, medical exam, and drug screen.

Necessary Special Requirements: Must possess a valid Florida Driver’s License. Travel in/out of the county with occasional overnight travel, irregular hours and some weekends should be anticipated.

Indian River County is a growing area in south Florida of 120,000 residents. It is on the east coast of Florida and is approximately 2 hours south of Orlando and 3 hours north of Miami. University of Florida Medical Entomology Laboratory is located in Vero Beach and Indian River Research and Education Center is located approximately 30 minutes to the south in Ft. Pierce.